**CENTRAL HOOKSETT WATER PRECINCT**

**October 19, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting September 21, 2021**
* **Treasurer’s Report – September 2021**
* **Obtain Signatures**
  + Issued Checks for September/October (AP Manifest)
  + Adjustments for August/September
* **Correspondence**
* **Legal Correspondence (Business)**
  + Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
  + Letter to Chris Culberson – internet access and cyber security
* **Old Business**
  + ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
  + 2020 Audit
  + MWW water quality – Beacon Hill and Wellington Tanks
  + Phase 2 – Asset Management Grant – Valves and Hydrants -update
  + Office Restructure
    - Water Utility Clerk responsibilities
    - AP/General Ledger responsibilities
    - Assistant Superintendent
  + FY2022 Budget
* **New Business**
  + Open Water Commissioner appointment – Joan McDonald
  + 1253 Hooksett Road – Stone House – Ray Houle and Christina Katsikas (will be attending)
  + Annual Standby Generator Maintenance and Repairs
    - Granite Heights Booster Station
    - Glenncrest Booster Station
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
  + **Next Meeting – November 16, 2021 - 6:30 P.M.**