**CENTRAL HOOKSETT WATER PRECINCT**

**October 19, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting September 21, 2021**
* **Treasurer’s Report – September 2021**
* **Obtain Signatures**
	+ Issued Checks for September/October (AP Manifest)
	+ Adjustments for August/September
* **Correspondence**
* **Legal Correspondence (Business)**
	+ Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
	+ Letter to Chris Culberson – internet access and cyber security
* **Old Business**
	+ ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
	+ 2020 Audit
	+ MWW water quality – Beacon Hill and Wellington Tanks
	+ Phase 2 – Asset Management Grant – Valves and Hydrants -update
	+ Office Restructure
		- Water Utility Clerk responsibilities
		- AP/General Ledger responsibilities
		- Assistant Superintendent
	+ FY2022 Budget
* **New Business**
	+ Open Water Commissioner appointment – Joan McDonald
	+ 1253 Hooksett Road – Stone House – Ray Houle and Christina Katsikas (will be attending)
	+ Annual Standby Generator Maintenance and Repairs
		- Granite Heights Booster Station
		- Glenncrest Booster Station
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
	+ **Next Meeting – November 16, 2021 - 6:30 P.M.**