**CENTRAL HOOKSETT WATER PRECINCT**

**November 16, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting October 19, 2021**
* **Treasurer’s Report – October 2021**
* **Obtain Signatures**
  + Issued Checks October/November (AP Manifest)
  + Adjustments for October/November
* **Correspondence**
* **Legal Correspondence (Business)**
  + Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
  + MOU for 1253 Hooksett Road (Stone House)
* **Old Business**
  + ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
  + 2020 Audit – Final Copies
  + Phase 2 – Asset Management Grant – Valves and Hydrants -update
    - Level of Service meeting overview
  + Office Restructure
    - Water Utility Clerk responsibilities
    - AP/General Ledger responsibilities
    - Assistant Superintendent
  + FY2022 Budget
  + Annual Standby Generator Maintenance and Repairs
    - Granite Heights Booster Station
    - Glencrest Booster Station
* **New Business**
  + VFD (variable frequency drive) failure pump 1 – Shannon Road
    - Program Issue at Shannon Road
  + Manchester Water Works – Chlorine Conversion (burn) for water quality issues
  + Galaxy Network updates and issues.
  + New water service Zappa Court
  + 2021 Sanitary Survey – Final Report
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
  + **Next Meeting – December 21, 2021 - 6:30 P.M.**