**CENTRAL HOOKSETT WATER PRECINCT**

**November 16, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting October 19, 2021**
* **Treasurer’s Report – October 2021**
* **Obtain Signatures**
	+ Issued Checks October/November (AP Manifest)
	+ Adjustments for October/November
* **Correspondence**
* **Legal Correspondence (Business)**
	+ Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
	+ MOU for 1253 Hooksett Road (Stone House)
* **Old Business**
	+ ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
	+ 2020 Audit – Final Copies
	+ Phase 2 – Asset Management Grant – Valves and Hydrants -update
		- Level of Service meeting overview
	+ Office Restructure
		- Water Utility Clerk responsibilities
		- AP/General Ledger responsibilities
		- Assistant Superintendent
	+ FY2022 Budget
	+ Annual Standby Generator Maintenance and Repairs
		- Granite Heights Booster Station
		- Glencrest Booster Station
* **New Business**
	+ VFD (variable frequency drive) failure pump 1 – Shannon Road
		- Program Issue at Shannon Road
	+ Manchester Water Works – Chlorine Conversion (burn) for water quality issues
	+ Galaxy Network updates and issues.
	+ New water service Zappa Court
	+ 2021 Sanitary Survey – Final Report
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
	+ **Next Meeting – December 21, 2021 - 6:30 P.M.**