

CENTRAL HOOKSETT WATER PRECINCT

MARCH 21, 2023 6:50 P.M.

MONTHLY MEETING Amended

CALL TO ORDER AND ROLL CALL: The monthly meeting was called to order after the Annual Meeting. 6:50p.m. Roll Call everyone was present, including our new moderator, Mike Horn.

MINUTES: Mark motioned to accept the minutes of February Meeting. Ray seconded the motion. All were in favor.

TREASURER'S REPORT: Checks issued February 2023. Mark motioned to accept the Treasurer's report as written. Seconded by Ray Bonney . All were in favor.

OBTAIN SIGNATURES February/March (AP Manifest)

Business Checking Account \$687,674.44

Credit Card account (formerly escrow Acct.) \$602.19

Past Due Account \$28,717,74 163 Accounts

Current Open Balance Report \$48,230.04 284 Account

COMMISSIONERS PAYBLE MANIFEST 3/9/2023 \$28,717.74 Check Numbers 22271-22282

COMMISSIONERS PAYABLE MANIFEST 03/21/2023 \$33,590.87 Check Numbers 22283-2229

CORRESPONDENCE: NONE

LEGAL CORRESPONDENCE: Attorney BJ Branch—Application agreement for single family residential connection—MOU being drafted to BJ by Chris Culberson

OLD BUSINESS:

Marmon Aerospace—18 Legends Dr—CHWP operated the fire service gate valve so that Capital Fire Protection could to flush the fire service.

3 Dartmouth Sub-Division—Preconstruction Meeting held On 3/15/2023—Mark Bourque asked Chris about the sub division about the two services and each house will get a new 1 Inch service line with a live tap to the existing water main. The inspections will be completed by CHWP. CHWP will collect points of the new water services as they are installed and update GIS accordingly in order to maintain the asset management system currently in place. This is the first time in 10 years that we have single family house lots that have been developed within this precinct and we don't currently have an application created since the performance and maintenance agreement created deals with main extension for subdivision which is totally different than a single service line connection.

BJ and Chris are currently drafting a MOU to address this matter so we have a process In place. The contractor is responsible for all costs of installation and material of these services to the point of connection to the water main.

After much discussion. The portions of the service line within the towns ROW to the shut off at the property line shall become the property of the CHWP upon completion and approval of the work. The excavation within the towns ROW will be under the direction of the DPW with an excavation permit and inspection of water line with approved backfill materials of pipe installation will be inspected by CHWP and road backfill restoration by the DPW. The restoration and backfill will not disrupt the look of the properties.

LEAD AND COPPER changes for 2023 and Grant: the grant was executed by the Governors Office for CHWP in full and was approved.

BOOKKEEPER: Betty has come by and has been showing and helping Chris. There's someone that Chris has found but he's going to have an interview with them after tax season.

1504 HOOKSETT Rd.---Eagles Nest: Meridian Land Services that after we marked out the water main that fronts the property they can accurately show the main on there proposed plot plan as the continue to evaluate the feasibility of connection.

NEW BUSINESS: Employee Training: Chris is coordinating training in CPR and first aid for the fall.

SUPERINTENDENTS REPORT: Attached Ray motioned to accept the Supers Report. Richard seconded.

All were in favor.

HOUSEKEEPING RULE, INDEMNITY RULS AND POLICY APPROVAL. Ray motioned to accept. Mark seconded the motion. All were in favor.

ADJOURN:

Mark motioned to adjourn. Ray seconded the motion. All were in favor.

We adjourned at 735p.m.

Respectfully submitted



Carol Hardy, clerk