**CENTRAL HOOKSETT WATER PRECINCT**

**December 14, 2021 6:30 PM**

**Commissioner’s Meeting Agenda**

* **Approval of minutes meeting November 16, 2021**
* **Treasurer’s Report – November 2021**
* **Obtain Signatures**
  + Issued Checks October/November (AP Manifest)
  + Adjustments for November/December
* **Correspondence**
* **Legal Correspondence (Business)**
  + Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
* **Old Business**
  + ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
  + 2020 Audit – Final Copies
  + Phase 2 – Asset Management Grant – Valves and Hydrants -update
  + Office Restructure – updates and questions from the board on status
    - Water Utility Clerk responsibilities
    - AP/General Ledger responsibilities
    - Assistant Superintendent
  + Annual Standby Generator Maintenance and Repairs – Update
  + VFD (variable frequency drive) failure pump 1 – Shannon Road
    - Program Issue at Shannon Road
  + Manchester Water Works – Chlorine Conversion (burn) for water quality issues - update
  + Galaxy Network updates and issues – update
* **New Business**
  + Christmas Lunch
  + FY2022 Budget Review
  + Transfer to Trustee Funds
* **Superintendents Report -** attached
* **House Keeping Rule, Indemnity Rule, and Policy approval.**
* **Adjourn**
  + **Next Meeting – January 18, 2022 - 6:30 P.M.**