

# CENTRAL HOOKSETT WATER PRECINCT

December 14, 2021 6:30 PM

## Commissioner's Meeting Agenda

- **Approval of minutes meeting November 16, 2021**
- **Treasurer's Report – November 2021**
- **Obtain Signatures**
  - Issued Checks October/November (AP Manifest)
  - Adjustments for November/December
- **Correspondence**
- **Legal Correspondence (Business)**
  - Easement for Berry Hill Estates Pump Station – Update from Attorney Branch
- **Old Business**
  - ARPA Funds Town of Hooksett – Andre Garron (town administrator) - update
  - 2020 Audit – Final Copies
  - Phase 2 – Asset Management Grant – Valves and Hydrants -update
  - Office Restructure – updates and questions from the board on status
    - Water Utility Clerk responsibilities
    - AP/General Ledger responsibilities
    - Assistant Superintendent
  - Annual Standby Generator Maintenance and Repairs – Update
  - VFD (variable frequency drive) failure pump 1 – Shannon Road
    - Program Issue at Shannon Road
  - Manchester Water Works – Chlorine Conversion (burn) for water quality issues - update
  - Galaxy Network updates and issues – update
- **New Business**
  - Christmas Lunch
  - FY2022 Budget Review
  - Transfer to Trustee Funds
- **Superintendents Report** - attached
- **House Keeping Rule, Indemnity Rule, and Policy approval.**
- **Adjourn**
- **Next Meeting – January 18, 2022 - 6:30 P.M.**